APS
WEALTH & ASSET MANAGEMENT
THE PINNACLE OF FINANCIAL SOLUTIONS

Transfer of ownership form

This form is for instructions to transfer ownership of some or all of your units to another person or entity. If you simply want to notify us of a security cession, you will need to complete and submit a Cession form.

Please complete this form in block capital letters. Please read the current Terms and Conditions that apply to this investment before signing and returning this form to us. This is available on our website www.cicollective.co.za or from Ci Client Services on 0861 000 881 or e-mail clientservices@cicollective.co.za. Please fax this form with all the required documents listed below to (011) 263 6150 or email it to APSInstructions@cicollectives.co.za.

If you have any queries, please email us at query@cicollectives.co.za.

We can only process your instruction once we have received all the required documents. Therefore, please provide us with:

- ☐ This signed and completed form
- ☐ A new application form, with all the required supporting documents listed on that form, if you are transferring to someone that is not an existing account holder with us
- ☐ A copy of your marriage certificate, if this is a transfer to your spouse

A: INVESTOR DETAILS

Surname/Entity name

Name of investor/authorised person

Investor number

B: DETAILS OF PERSON TO WHOM OWNERSHIP IS BEING TRANSFERRED

Surname/Entity name

First names of transferee/Full names of authorised person

ID or passport/Registration number Date of birth D D M M Y Y Y Y

Is this a transfer to your spouse? ☐ Yes ☐ No

Does this person/entity have an existing account with us? ☐ Yes If yes, investor number

☐ No If no, an application form must be completed for the new investor.

C: TRANSFER DETAILS

- ☐ This is a full transfer of all your units with us (no need to complete table below)
- ☐ This is a transfer of part of your investment with us (please specify in table below)

Fund	Fund Class	Number of fund units or Rand amount to be transferred
APS Ci Cautious Fund	A1	
APS Ci Moderate Fund	A1	
APS Ci Managed Growth Fund	A1	
APS Ci Equity Fund	A1	
APS Ci Global Flexible Feeder Fund	B	
Ci Diversified Income Fund	A	
Ci Diversified Income Fund	W	

D: EXISTING DEBIT ORDER INSTRUCTION (FOR PART TRANSFERS)

If this is not a full transfer and you have an existing debit order on your investment, you choose to:

- ☐ Keep your debit order instruction unchanged OR
- ☐ Cancel your existing debit order OR
- ☐ Make amendments as specified below

If no option is selected, your debit order instruction will remain unchanged.

Debit order amendment

New/amended debit order amount in Rand _____ to be invested in the funds indicated below.

New/amended debit order amount words _____

Start date 0 1 M M Y Y Y Y First increase on 0 1 M M Y Y Y Y

Increase amount every year by ☐ 5% ☐ 10% ☐ 15% or _____ % (enter own)

Fund	Fund Class	Debit order amount (Minimum R500 per month per fund)
APS Ci Cautious Fund	A1	
APS Ci Moderate Fund	A1	
APS Ci Managed Growth Fund	A1	
APS Ci Equity Fund	A1	
APS Ci Global Flexible Feeder Fund	B	
Ci Diversified Income Fund	A	
Ci Diversified Income Fund	W	

Signature of bank account holder _____

By signing above, the person paying the debit order authorises Ci Collective Investments (RF) (Pty) Ltd ("Ci") to deduct the indicated amount and any applicable increases on the first working day of each month from the bank account below. The signatory agrees to pay all bank charges and costs incurred by this debit order. We need to receive a debit order instruction/amendment in writing before the 25th day of the month to act on the instruction before the first business day of the following month.
The abbreviated name which will appear on your bank statement is Ci INVEST.

E: FEE DETAILS (ONLY COMPLETE IF DEBIT ORDER AMENDED)

Advisory fees

By signing this form, you agree to the payment of the following fees from every debit order amount to your financial advisor:

Initial financial advisory fee _____ (max 3%, excluding VAT).

The annual financial advisory fee as agreed with your financial advisor and indicated in your application form will continue to apply.

Annual management fees

The annual management fee applicable to each fund is disclosed in the Fund Details table at the back of this application form.

F: REGULAR WITHDRAWAL (FOR PART TRANSFERS)

If this is not a full transfer and you currently receive a regular withdrawal from the repurchase (sale) of your units, you would like to either:

- ☐ Keep your withdrawal instruction unchanged
- ☐ Cancel the regular withdrawal
- ☐ Change your withdrawal instruction as indicated below

Your chosen withdrawal frequency: ☐ Monthly ☐ Quarterly ☐ Half-yearly ☐ Yearly First Date 2 5 M M Y Y Y Y

Withdrawal amount in Rand _____

Withdrawal amount in words _____

Fund	Fund Class	Withdrawal amount or % per fund
APS Ci Cautious Fund	A1	
APS Ci Moderate Fund	A1	
APS Ci Managed Growth Fund	A1	
APS Ci Equity Fund	A1	
APS Ci Global Flexible Feeder Fund	B	
Ci Diversified Income Fund	A	
Ci Diversified Income Fund	W	

G: INVESTOR DECLARATION

By signing this transaction form the Investor declares the following:

- I/We have read, understand and agree to all terms and conditions applicable to my/our investment and I/we agree to be bound by the Agreement.
- I/We have received a copy of the relevant Fund/s Minimum Disclosure Document (MDD).
- The information contained in this transaction form is correct.
- If this transaction form is signed by a representative, I/we have the necessary authority to do so and this transaction is within my/our powers.
- Ci has not provided any advice to me/us regarding the investment or the suitability of the investment for me/us. Furthermore, I/we acknowledge that I/we have no claim or cause of action against Ci in connection with my/our relationship with my/our financial advisor or for any other reason including the advice given to me/us by the financial advisor.
- Ci may obtain necessary information that is missing from my/our transaction form from my/our financial advisor.
- If my/our financial advisor is an approved discretionary financial services provider, I/We acknowledge that my/our financial advisor may give Ci instructions in respect of this investment directly, and I/we authorise Ci to adhere to my/our financial advisor's instructions on my/our behalf.
- I/We agree that Ci is entitled to deduct any losses or damages that Ci may suffer resulting from the cancellation or failure of my/our debit order from my investment, provided that Ci did not contribute to the cancellation or failure of my/our debit order.
- I/We hereby indemnify and hold Ci harmless against any claim of whatsoever nature, which I/we may have resulting from conducting business telephonically, via the online services (including email), or by way of facsimile. I/We hereby consent to Ci taking any security precautions that it considers necessary to process my/our application form or any subsequent transaction form.
- I/We consent to Ci using and sharing, where necessary, my/our personal information to facilitate tracing where required in the future.
- I/We understand that collective investments are generally medium to long-term investments. The value of units may go down as well as up and past performance is not necessarily a guide to the future. Collective investments are traded at ruling prices and can engage in borrowing and scrip lending. Collective investments are calculated on a net asset value basis, which is the total value of all assets in the Fund including any income accrual and less any permissible deductions from the Fund. Fund performance is calculated on a NAV to NAV basis and does not take any initial fees into account.

Capacity of authorised signature:

If you are acting on behalf of the Investor please supply a power of attorney.
If you are the Investor's parent please supply a copy of your ID document. If your surname is different to that of the Investor, please supply supporting documentation such as a marriage certificate.
If you are acting as the legal guardian please supply the appointment of guardianship from the Master of the High Court or a copy of the relevant will.

Signature of Investor or person authorised to act on behalf of the Investor

Name of signatory

Signed at **Date** D D M M Y Y Y Y

Collective Investment Schemes in Securities "(CIS)" are generally medium to long terms investments. The value of participatory interests may go down as well as up and past performance is not necessarily a guide to future performance. CIS are traded at ruling prices and can engage in borrowing and scrip lending. Different classes of units apply to the portfolios and are subject to different fees and charges. A schedule of fees and charges and maximum commissions is available on request from Ci. Ci does not provide any guarantee either with respect to the capital or the return of the portfolio. A fund of funds is a portfolio that invests in portfolios of collective investment schemes, which levy their own charges, which could result in a higher fee structure for the fund of funds. Forward pricing is used. Fluctuations or movements in exchange rates may cause the value of underlying international investments to go up or down. International Investments may include additional risks such as potential constraints on liquidity and repatriation of funds, macroeconomic risk, political risk, foreign exchange risk, tax risk, settlement risk as well as potential limitations on the availability of market information. Any portfolio may be closed from time to time in order to manage them more efficiently in accordance with their mandate. The funds are portfolios established and administered by Ci, and APS has been appointed to manage and market the portfolios. APS is an indirect shareholder of Ci. As a shareholder, APS may earn dividends from time to time and participation in any dividends may be linked to the revenue generated by Ci from the APS portfolios, and from any other Ci portfolios. Ci retains full legal responsibility for the co-named portfolios. Additional information on the portfolios may be obtained, free of charge, directly from Ci. Ci is an affiliate member of the Association for Savings & Investment SA (ASISA).